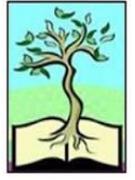




## Year 6 Procedures September 2020



Your child will be returning to school on Monday 7<sup>th</sup> September 2020. There are a number of new routines in place to ensure their safety and the safety of the people working in school. Please read this document thoroughly.

**No child should come to school if they are displaying any symptoms of the virus. NHS in Salford say:**

**A well child/young person:** feels 100% well, seems themselves and is not displaying any changes in behaviour or their daily routines.

**An unwell, possible case of COVID-19:** can be displaying just one of the following symptoms

- A high temperature (fever)
- A loss of, or change in, your normal sense of taste or smell (anosmia)
- A new continuous cough

For fever, NHS advice is to look for a high temperature - 'this means you feel hot to touch on your chest or back, you do not need to measure your temperature'

**In addition, an unwell person or child could be a possible case of COVID-19 if they are displaying 2 or more of the following symptoms:**

Vomiting/nausea/off their food, diarrhoea, sleeping more than usual, complaining of not feeling themselves, listless/restless/agitated, shortness of breath, feeling cold, headache, severe body aches, sore throat/congested or runny nose, skin rash - anything that is not feeling themselves.

### **Guidance for parents on returning to school – Year 6**

#### **General Guidance for school:**

- Your child will be in their class (with peers and staff) and in a year group bubble. As far as possible they will practice social distancing from staff in school however children do not need to socially distance from each other.
- Each class will have their own room and outdoor space, the class will only mix with the other class in their year group (bubble). There will be no whole school assemblies or gatherings.
- Each bubble will have their own entrance and exit. Your child will enter by the **gate on Moss Side Road** and use the **green door adjacent to Foundation Stage building** to enter school. They will then walk to their Year 6 classroom. The door will open at 8:55am for the year 6 children to enter. The door will only be kept open for 5 minutes until 9:00am. If your child arrives later than 9:00am, they will have to enter school through the office door. Unfortunately parents are unable to come into school unless an appointment has been made in advance.
- Your child will finish school at 3:15pm and will exit school by the **green door adjacent to Foundation Stage building**. Any parents collecting children should wait on the

school playground by this door and ensure they are socially distanced from other parents.

- The children can bring a coat, bag and water bottle to school with them. They only need to bring their reading diary and record and homework in their school bag. Any equipment such as pens and pencils etc. will be provided by school. **All water bottles must go home every day. If a child's water bottle is left at school overnight, unfortunately it will be disposed of.** It is essential that your child has regular drinks throughout the day so please ensure they have a water bottle in with them. We cannot provide water bottles or cups for the children.
- Children in Year 6 will have access to the cloakroom where they can put their coat and bag.
- Year 6 will have PE on Tuesday and children must come into school in their PE kit on that day. PE kit is dark tracksuit trousers, a plain top (no football or rugby kit) and trainers. All PE will be outside.
- Lunches: Lunchtimes will be staggered with children eating packed lunch in their classrooms and children who have school dinners will eat at a year group table in the hall.
- The children will be asked to use hand sanitiser as soon as they enter school and then wash their hands as they enter their classroom. Hand washing will be encouraged frequently throughout the day. They will be given instructions in safe practice and hygiene.
- Children will have two break times during the day as well as lunch time. Morning break will be 30 minutes and an afternoon break will be 15 minutes.
- If a child begins to display symptoms (as shown above) they will be isolated until someone can come and collect them. **It is vital that we have your up to date contact number and there is someone who can collect your child if necessary.** If a child displays symptoms they should self-isolate and should be sent for testing. If a child tests positive the whole of their bubble (adults and children) will need to self-isolate for 14 days.
- During the day the children will be expected to follow health and safety procedures alongside The Cadishead Carta. .
- No adults will be allowed on the school premises without an appointment. If we need to contact you we will do this through class dojo/the app or by phone. Please ensure you have registered on Class Dojo so that you can communicate with your child's class teacher. If you need to see a member of staff in person please phone and make an appointment.
- Face Masks: There is currently no requirement for children or adults to wear face masks in school. If you wish your child to wear a face mask on the way to school disposable masks must be disposed of on entering the building. If your child has a re-usable mask you must send them with a ziplock bag that it can be stored in during the school day.

- Hand Washing / 'Catch it, Bin it, Kill it: We will be following all Government advice and the children will be regularly washing their hands throughout the day.
- Use of Disabled Toilet in Reception: Parents and children will not be allowed to use the toilet in Reception at the beginning and end of the school day.
- **Assemblies / Class Assemblies / After School Clubs:** Due to keeping children and staff distanced we will not be able to have any assemblies or class assemblies. After school clubs will also not be being delivered this term.
- **School Trips and Visits:** In Autumn Term we will not be taking children on any school trips or visits.
- **Labelling Uniform / Lost property:** It is important that you ensure that all your children's uniform is labelled with their name and class. This doesn't have to be printed labels just their name written in will suffice. Unfortunately we will not be able to keep lost property. Any lost property not collected on a Friday will need to be disposed of.
- **Items allowed in school:** Ideally we would like to minimise the amount of things that children are bringing into school. However, children will be allowed to bring the following items into school:
  - Coat
  - Hat / scarf / gloves when cold
  - Reading Books
  - Lunchbox – must be labelled with the child's name and must be taken home each day to be cleaned, any lunch boxes which are left in class at the end of the day will be disposed of.
  - Water Bottle – must be labelled with the child's name and must be taken home each day to be cleaned, any water bottles which are left in class at the end of the day will be disposed of.
  - Umbrella (if needed)
  - Mobile phone – year 5 and 6 only. These need to be switched off when children enter the playground and children are not allowed to use them during the day.
  - Children will be provided with all equipment they need (pens, pencils etc) and will not be allowed to bring in their own pencil cases.
- **Inhalers:** If your child has an inhaler in school this needs to be sent in clearly labelled and in a ziplock bag.
- **Medication:** We will not be able to administer any medication during the school day. Unfortunately if your child is on any medication that needs to be taken 4 times a day (which would mean a dose being given at lunchtime) you will need to come to school to give the medication. Unfortunately if you are not able to do this, your child will have to remain at home until the medication is finished.
- **Sickness & Diarrhoea:** If your child has sickness and / or diarrhoea they **MUST** stay off school for 48 hours after their last episode of D&V. We are aware that sometimes a child may have D&V through something they have eaten and we have previously allowed them to return to school earlier however, they now must stay off for 48 hours after the last episode.

### **Key messages for all of us.**

Pupils, staff or any member of the school community should not attend school if they are unwell in any way - and only return when symptom free for 48 hours (further advice can be sought from Public health on risk assessment for individuals)

If anyone in the household is unwell, awaiting testing or has tested positive for COVID then parents should not send their child to school.

If someone becomes unwell in school, they must be sent home and advised to isolate and sent for a test.

Everyone should maintain social distancing in school as far as possible.

Wash hands frequently

Cover their mouth and nose with a tissue when coughing or sneezing.

Face coverings are an infection risk to others and they are not effective when they get moist - they are not practical for long durations.